



Westminster Place New Hope Scholarship U.S. Citizenship Application

Please note that there are many requirements for U.S. Citizenship as determined by the United States government. It is assumed by the committee that you meet these requirements before requesting funding. In short you must:

1. Lawfully enter the country and gain legal permanent status.
2. Be a legal resident for five years, and be physically in the United States at least 50% of the time for those five years.
3. Be at least 18 years old.
4. Be able to understand, speak, read and write basic English.
5. Be able to demonstrate basic knowledge of U.S. history, politics, and government.
6. Show you are of good moral character and agree with the principles of the Constitution of the United States.
7. Show you generally support and understand the philosophical foundation of the United States, the Bill of Rights and representative Democracy.
8. Pledge allegiance to the United States, renouncing other national allegiances.



Application for Citizenship Funding

If you are applying for funds to become a citizen of the United States, you must answer the following questions. Please do not leave any answer blank or your application will be returned to you.

Name: _____ Date: _____ Phone extension: _____

Email: _____ Home /Cell Phone Number: _____

Department/Position at Westminster Place: _____

Home Address: _____

How long have you been an employee of Westminster Place? _____

Do you work full-time or part-time? _____

How many hours a week do you work? _____

Are you a legal resident of the United States and have you lived in this country for at least five years? _____

What is your legal status? _____

Are you able to understand, speak, read and write basic English? _____

The Human Resources Department has information regarding English as a Second Language classes that are held on campus throughout the year.

Have you already contacted Homeland Security to set up your citizenship interview? When do you anticipate taking the citizenship exam? _____

Scholarship Policies and Procedures

1. Employees of Westminster Place who have been continuously employed for at least one year may apply for citizenship funding.
2. Length of employment may include prior time at other campus locations as long as there is no gap between employments from one location to another. Employees must meet all requirements and procedures as outlined by the campus applied to, just as any other applicant.
3. All citizenship scholars should remain as full or regular part-time employees of Presbyterian Homes during the scholarship period.
4. Upon Committee approval, the applicant will be notified by letter. Scholarship checks (for the cost of the application fee) will be made payable to The Department of Homeland Security and not the employee.
5. We ask that you provide a copy of your citizenship papers within six months of your receipt of funds. If this is not possible, please contact the Geneva Foundation office for further conversation about your pursuit of citizenship and your expected time for completion of the process.
6. The applicant will be interviewed by two committee members. The application will be reviewed by the New Hope Scholarship Committee following the interview at the next scheduled meeting date.
7. A thank you letter directed to the scholarship committee acknowledging their generosity and informing them of your progress is always appreciated.

If needed, English as a second language classes are available on each campus. Please see the Human Resource Department for schedule.

The above stated process is mandatory of every applicant seeking a New Hope Scholarship, and therefore, I, _____, understand and accept the above stated policies and procedures for the New Hope Scholarship Program.

Please sign your name _____

Date: _____